

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER



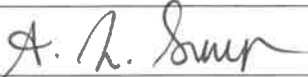

Date: 9 th May 2019	Ref No: 1923 (DN397717)
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: Contract for: The Provision of an Integrated Substance Misuse Treatment and Recovery Service	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	<Yes>
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Details of Operational Decision Taken [with reasons]: An opportunity inviting qualified 'Economic Operators' to Tender was placed on the procurement portal 'The Chest' in accordance with Contract Procedure Rule 4.1, four organisations submitted bids by the required closing date and time. Following evaluation, presentation/clarification session and scoring of the submitted tenders, it is recommended that the contract is awarded to:	

Greater Manchester Mental Health NHS Foundation trust (GMMH)

The Curve
 Trust Headquarters
 Prestwich Hospital
 Bury New Road
 Prestwich
 Manchester M25 3BL

Is accepted as the supplier providing best overall value to the Council.

Please see the attached supporting document for further details.

Decision taken by:	Signature:	Date:
Interim Executive Director – Resources and Regulation		15/5/19
Interim Executive Director - Communities & Wellbeing		15/5/2019
Head of Workforce – Communities & Wellbeing	NA	
Members Consulted [see note 1 below]		
Cabinet Member/Chair		15/05/2019
Lead Member	NA	
Opposition Spokesperson		15/5/2019

Notes:

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

BACKGROUND INFORMATION – NOT FOR PUBLICATION - 1923

Contract: For: The Provision of an Integrated Substance Misuse Treatment and Recovery Service, Reference: DN397717

Date: 9th May 2019

1 Background

- 1.1 Bury Council currently have two separate contracts for 'The Provision of an Integrated Substance Misuse Treatment and Recovery Service' one is for adults and the other is for children and young people. Both these contracts expire on 31st August 2019, with no further provision to extend.
- 1.2 The aim for the new contract is for Bury to have one all age Integrated Substance Misuse Recovery Service. The new service should meet the needs of all Bury's residents and ensure provision is seamless through the transitions of childhood into adulthood.
- 1.3 The annual cost envelope for the contract has been set at £1.31 Million and is being established for a 3 year period, with the option to extend up to a further 2 years on an annual basis.

2 Tender Process

- 2.1 An invitation to tender (ITT) was placed on the electronic tendering portal 'The Chest' on Tuesday 12th March 2019 in accordance with Contract Procedure Rule 4.1. The closing date for receipt of bids was set as Friday 19th April 2019.
- 2.2 The opportunity was advertised openly and also published in 'Contracts Finder'
- 2.3 We received 4 on time submissions and 11 opt outs with reasons ranging from 'Unable to meet requirements' to 'Insufficient resources at this time' please see the below list of on time submissions including pricing:

i	CHANGE GROW LIVE SERVICES LTD	£3,921,686.48
ii	GMW Mental Health NHS Foundation Trust (GMMH)	£3,924,000.00
iii	Addaction	£3,927,313.42
iv	Acorn Recovery Projects	£3,929,730.00
- 2.4 The submissions in relation to the quality aspects of the bid were evaluated by
Jon Hobday (*Consultant in Public Health*)
Nicola Lee (*Strategic Planning & Development Lead*)
Ruth Wheatley (*Children's Strategic lead - strategy and commissioning*)
Kez Hyat (*Commissioning Programme Manager – Bury Clinical Commissioning Group*)
- 2.5 The tenders were evaluated in accordance with the following evaluation criteria as specified within the ITT documentation:

ID	Criteria	Max Score Attainable
Quality Criteria		
Selection Questionnaire (<i>Section 8</i>)		
Part Two	Grounds for mandatory exclusion	Pass/Fail
Part Two	Grounds for discretionary exclusion	Pass/Fail
Part Three	Part 3 Section 4- Economic and Financial Standing	Pass/Fail
Section 6	Technical and Professional Ability - (Contract Examples)	Pass/Fail
Section 7	Section 7 Modern Slavery Act 2015	Pass/Fail
Section 8	Section 8 - Additional Questions (Insurances)	Pass/Fail
8.4	8.4 - Compliance with equality legislation	Pass/Fail
8.5	8.5-Health and Safety	Pass/Fail
Method Statements/Quality Questions/Response to Requirements (<i>Section 6</i>)		
6.1	Confirmation of meeting requirement specifications (<i>See Section 5 - Requirements Specification</i>)	Pass/Fail
6.2	Model	8%
6.3	External Partnerships	6%
6.4	Children and Young People	8%
6.5	Case Management	6%
6.6	Mental Health and Psychosocial interventions	6%
6.7	Recovery support	6%
6.8	Safeguarding, young people and families	6%
6.9	Clinical records and IT	6%
6.10	Workforce, service user engagement and social marketing	6%
6.11	Social Value and understanding the wider context	6%
6.12	Transition and implementation plan	6%
6.13	Continuity Plan	For Information Only
Pricing Criteria		
Total Price for the First 3 years of the contract (<i>Section 9</i>)		
9.5	Total Price	30%
Total		100%

3 Presentations and Q&A/Clarification sessions

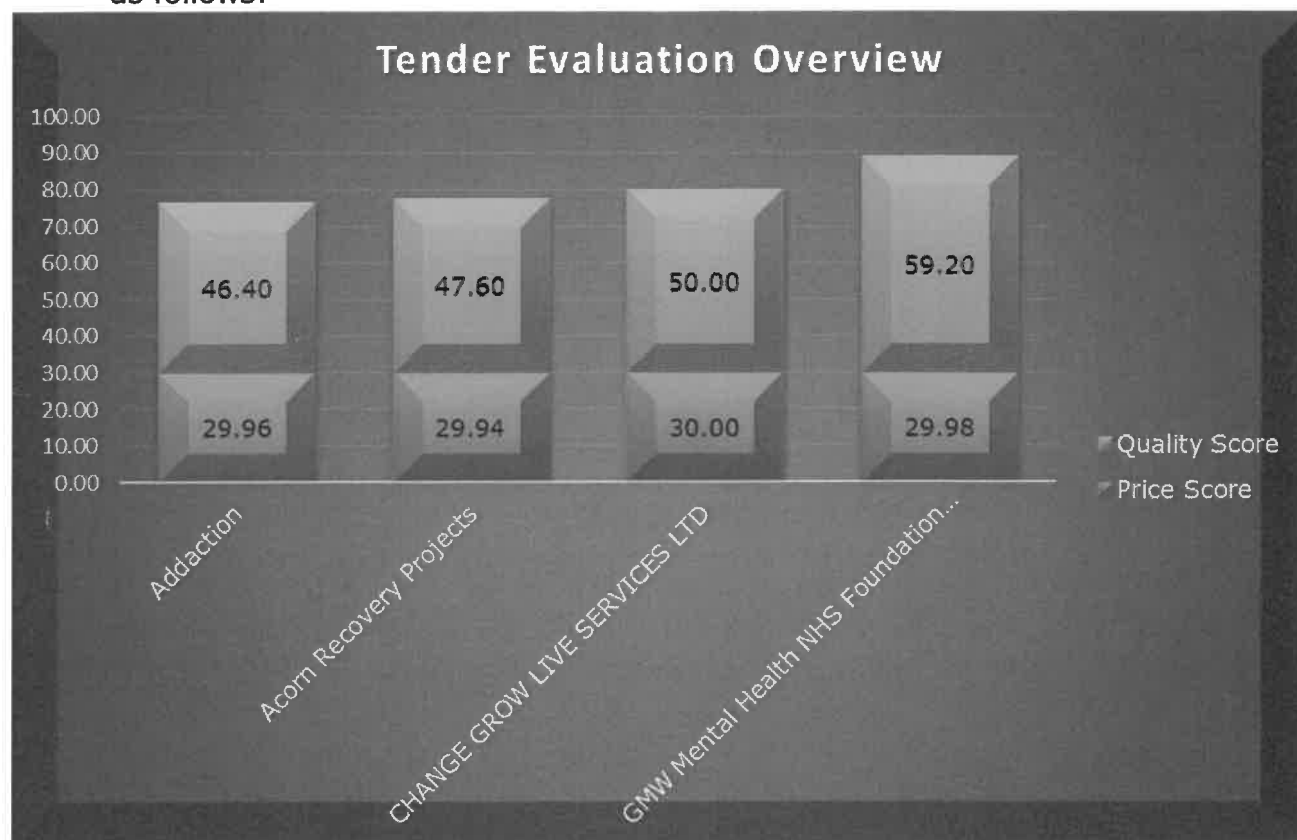
3.1 Following the paper based evaluations, GMMH were invited to give a presentation - followed by a Q&A/Clarification Session, as stated within the ITT documentation.

Please Note:

GMMH were the clear leader, it was therefore decided not to invite the remaining tenderers to the presentation stage of the evaluation process (*There is a clear break point, See item 4 below*)

4 Final Scores and ITT Overview

4.1 Following the above presentations and clarification sessions, the outcome was as follows:



5 Financial

5.1 As a result of the tender exercise, bringing an all age service together and other in-house changes, the authority will make a saving in the region of 14% overall – This equates to a saving of circa £200k per annum = £600k over the fixed 3 years of the contract.

6 Bidding Model

The bid from 'GMMH' will utilise the following sub-contractors:

6.1 The Big Life Company (*Big Life will provide - The assertive Outreach element to the contract*)

6.2 Early Breaks (*Early Breaks will provide - Young people and families aspect of the contract*)

7 Further Assessment(s)

- 7.1 The leading bidders, have been further assessed including their required insurance certificates, as confirmation to ensure that they can demonstrate the necessary ability to provide the service(s) required.

8 Recommendation

- 8.1 It is therefore recommended that the contract is awarded to 'GMW Mental Health NHS Foundation Trust' as they offer overall 'Best Value' when balancing 'Quality' with 'Price'

Jon Hobday
Consultant in Public Health